# **STAR Test Administration**

[Parent Test Administration Video](https://drive.google.com/drive/u/0/folders/1oo7ZyVCATs6A62dca8NWcs90T-GYlZcO)

**STAR Email Templates:**

[Early Literacy Email Template Winter 2020](https://docs.google.com/document/d/1qiJSCG3ChlM_pO6XiXem6MXwDH2RtZYKXxYFOeFutYQ/edit?usp=sharing) (grades K-3 only, 1-3 should take early literacy if they score below 775)

[Reading and Math Email Template Winter 2020](https://docs.google.com/document/d/1F953bTrwdvqt0ey4rlc8BwtMC4WaLbjxj9h4Dp6d2lM/edit?usp=sharing) (grades 1-11)

\*\*\*Copy and paste from these templates into an email, then add student Username & Password. Do not share through Google

**Star Early Literacy:**

TK & K students only take one assessment which combines math and reading.

* If a TK student turns 5 after December 2nd, the fall Star 360 assessment will be optional, however, they will need to take Star Early Literacy starting in the winter.
* If a student is advanced and the parent wants *more* data, they may *also* take the Star Math and/or Star Reading after taking the Star Early Literacy.

**Star Math and Star Reading:**

Students in grades 1-11 will take both Math and Reading.

**STAR Reading**

* **If a 1st through 3rd grader is not reading yet they can take Star Early Literacy instead.**
	+ Early Literacy only has a few math questions. If they are capable, please have them take the Star Math assessment (audio is enabled for all students).
* **Can STAR Reading™ assessments be read aloud to students?**
	+ **No.**
		- The STAR Reading™ assessment measures a student’s independent reading ability. Reading the assessment to a student defeats the purpose of the assessment.
	+ **What if an IEP requires tests to be read to students?**
		- Reading the STAR Reading™ assessment aloud will invalidate the results of the student’s independent reading ability. Contact your case manager to discuss.
	+ **What accommodations are provided?**
		- Extended time (this has been extended for all students but a parent or student can press pause>north if more time is needed)
		- Breaks - the parent or student can press pause if a break is needed, press pause>RESUME LATER>north

**\*\*\*A paused test will automatically be erased if not completed within 8 days.**

* **Larger Print** - please use *control* + on the keyboard to enlarge the screen.

**STAR Math**

* **Can STAR Math™ assessments be read aloud to students?**
	+ Yes, students may utilize the built in audio function.
* **Who has access to the audio function?**
	+ All teachers should enable it for all of their students. That way it is available if a student wants to use it.
	+ The goal is to obtain a fair and accurate assessment of a student's math skills.
* **Why can’t my students use calculators during the test?**
	+ During the STAR Math norming study, students followed this protocol:

They could use blank scratch paper and a pencil, but not calculators or reference materials. In order for normative scores to be meaningful, your students must test in the same way

* Some advanced algebra and geometry items do include an on-screen calculator and/or a formula reference sheet. The difficulty of those items was calibrated with the use of these reference tools, which is why they are provided as part of the assessment.

**STAR ADMINISTRATION STEPS (for HSTs):**

1. **Renaissance School Login Link (Bookmark this!):** [Renaissance link for north schools](https://global-zone53.renaissance-go.com/welcomeportal/5571440)
2. **Watch this** [STAR Overview Video](https://drive.google.com/file/d/1Vt7ToD3z6xWLnaySL7pj-4lMBjvYWY7H/view?usp=sharing) to learn how to navigate the new platform
3. [Prepping New Student Accounts and adjusting instructional reading level](https://docs.google.com/document/d/1-lxcNVVEaW1o2WtLCmivAGglmDrZFiIeyi1c0b-GrqQ/edit?usp=sharing)
4. [**Send email to parents with test instructions and logins**](https://docs.google.com/document/d/1bb48YYFslHlSYpBTPI3ueVV1Nb2A94el928dglchk8I/edit?usp=sharing)
5. **Pull reports for each student:**
	1. **Early Literacy:** Pull diagnostic report & parent report
	2. **STAR Reading and Math:** Diagnostic report & State Standards Mastery Class Report
	3. [Monitoring Completion and Pulling Reports for STAR 360 Assessments](https://docs.google.com/document/d/1jLizcLrgjCLrAZ4KctKVbINvEgzslTso6Z3pSD9Rjw4/edit?usp=sharing)
6. **Utilizing the Reports to Support Families and Definitions of Terms:**
	1. [The new STAR Assessment explained for parents](https://docs.google.com/document/d/1qje9rL8AwdVGmygU9vUiLILnbkjYCah-VqvTMirvWmM/edit?usp=sharing)
	2. [Early Literacy STAR Assessment Interpretation Guide](https://docs.google.com/document/d/1BjnG8o2Dbn18-YVBQiPO995DViWcC80dV1c_hLNTG2Q/edit?usp=sharing)
	3. Reading STAR 360 Plan of Action - Coming Soon
	4. Math STAR 360 Plan of Action - Coming Soon
7. [Completion Certificates](https://drive.google.com/file/d/1iJPQxVdoiw-SJW06yW_BRdjAaB8j_hIZ/view?usp=sharing) **you can provide to your families**. (optional)
8. **What if a student needs to retake a test?**
	1. [Retaking/Deactivating an Assessment](https://docs.google.com/document/d/18b1wr60AUcA0UU6-4KkCmM1nBufwvT6qpNHICrWC89o/edit?usp=sharing) (Doc)
9. **What type of intervention plan do we have that will support our students?**
	1. [Review General Education Intervention Options](https://sites.google.com/inspireschools.org/hthss/home?authuser=0)