

Preparing Student Accounts

- At the beginning of each testing window the testing department will set this for **all students** in the 5 north schools.
- You will need to **go to each school** you have students in and complete the process below **only** when you get a new student.
- Extended Time:
 - [Enable Extended Time on all Assessments](#) **only when you get a new student.**
 - If a student needs more time after that on a question they can also press **STOP TEST**>enter **north**>then CANCEL or RESUME LATER.
 - Extended time is not unlimited time.
- Audio for Math:
 - [Enable Audio on the Math Assessment for All Students](#)

Adjusting Estimated Instructional Reading (BELOW GRADE LEVEL STUDENTS ONLY)

- Teachers may now adjust the starting level for a student that is a non-reader or below grade level on the Star Reading and/or Star Math. To do this for your student please go to **Star Reading>>Preferences>>**Scroll down and directly above Extended Question Time Limits you will see and click **Estimated Instructional Levels>>** click **Select learning units>>** select School, Classes and Groups, and Students>>click **Apply**. Then for the selected student(s), **click on the dropdown menu under Instructional Reading Level and/or Math Instructional Level to choose a level number 1 through 12 and click save changes at the top**. The assessment will start lower but still produce an accurate report after the student completes the 34 questions. Repeat the process for Star Math if the student is currently performing below grade level in math.
- A note about timing and timing out:
 - The Star Math test has a fixed three-minute time limit for individual test items and a fixed ninety-second time limit for practice items but by adjusting the preferences of **Extended Time Limit** we are giving the student three times that amount.
 - A fixed time limit was chosen by Renaissance to avoid the complexity and confusion associated with a variable time-out period.
 - Three minutes was chosen on the basis of calibration and norming timing data and general content testing experience.

- The items were crafted with one minute as the maximum amount of time that a student who knew how to do the mathematics would require to complete the solution and respond.
- When a student has only 15 seconds remaining for a given item, a picture of a clock appears in the upper-right corner of the screen, indicating that he or she should make a final selection and move on.
- Items that time out are counted as incorrect responses unless the student has the correct answer selected and hasn't yet pressed Enter or return (or clicked Next) before the item times out. In that case, the answer is accepted as correct.
- The Star Reading test has a varied time limit based on different grade levels. Typically, students are given between 45-90 seconds per question which we are extending to three times the given amount.
- The clock will appear when time is running out as mentioned above.
- Our school did not create the Star 360 assessments. We contract with Renaissance and have adapted what they offer to best meet the needs of our school.
- **There is no way to remove the timing component at all.**
- Students can pause the testing to work out problems on a scratch paper and use the Monitor password (north) to restart it. If that is not enough time they may need to do just a few problems a day when they are fresh. *****A paused test will automatically be erased if not completed within 8 days.**